Department of Management Studies & Management Wale Association

PROPOSAL

Date: 05th Februray, 2019

To, The Principal Dr. Kiran Save Sonopant Dandekar Arts, V.S. Apte Commerce and M.H. Mehta Science College, Palghar.

Subject: Proposal for organizing One day workshop on Concentration Techniques

Name of the Programme: One day workshop on Concentration Techniques **Organizer:** Department of BMS (Management Studies)

Proposed Day & Dates - Tuesday, 12th February, 2019

Objectives –

- To understand the importance of concentration
- To explore the science of concentration
- To practice mindfulness
- To learn time management strategies

Speaker of the Programme: Mrs. Deepti Natu

Proposed Venue: BMS Building, Ganesh Nilkantha Dandekar Hall (BMS Seminar Hall)

S.S. Midwa

Proposed By **Prof. Shreya Mishra** Head, Department of BMS, BAF & M.Com



SONOPANT DANDEKAR ARTS, V.S. APTE COMMERCE AND M.H. MEHTA SCIENCE COLLEGE, PALGHAR

Palghar, Dist. – Palghar, Pin – 401 404, E – Mail: sdsmcollege@yahoo.com

11th February, 2019

Department of Management Studies &

Management Wale Association

NOTICE

All the students of BMS and BAF are hereby informed that we are organizing "One Day Workshop on Concentration Techniques" on 12th February, 2019 at BMS Seminar Hall at 11 am.

It is compulsory for students to attend this seminar.

In case of any queries you may contact Head of the Department.

S.S. Midwa

Prof. Shreya Mishra Head, Department of BMS, BAF & M.Com

Workshop on Concentration Technique

Date: 12th February, 2019

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Speaker: Deepti Natu

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Workshop on Concentration Technique

Date: 12th February, 2019

Speaker: Deepti Natu

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Department of Management Studies & Management Wale Association

EVENT REPORT

Name of the Event – One day workshop on Concentration Techniques

Date – 12th February, 2019 **Time** – 11.00 a.m. to 1.00 p.m.

No. of Students Participated – 67

About the Event – The Department of Commerce and Department of Management Studies, Sonopant Dandekar College, Palghar had organized a One day workshop on Concentration Techniques for BMS & BAF students.

The session was conducted by Mrs. Deepti Natu who guided the participants regarding interview skills and etiquettes.

Event Objectives –

- To understand the importance of concentration
- To explore the science of concentration
- To practice mindfulness
- To learn time management strategies

Learning Outcome –

Learning outcome of the guest lecture on concentration techniques was to equip participants with a comprehensive understanding of the significance of concentration in achieving personal and professional goals. Through practical exercises and theoretical insights, attendees gained the ability to apply mindfulness techniques for heightened focus, implement effective time management strategies to optimize productivity, and identify and mitigate common distractions.

S.S. Midwa

Prof. Shreya Mishra Head, Department of BMS, BAF & M.Com